DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
CHILD WELFARE SERVICES BRANCH

NOTICE OF REQUEST FOR PROPOSAL

The State of Hawaii, Department of Human Services is procuring the following service:

Comprehensive Counseling and Support Services – Hawaii, Kauai, Maui, and Oahu
RFP SSD-16-POS-3000

The new contracts are expected to begin on January 1, 2017.

As of October 4, 2016, interested parties may review the RFP posted on the State Procurement Office website at www.spo.hawaii.gov and see Procurement Notices/Bidding Opportunities.

The Department will conduct a meeting live in Honolulu and via video conference for the neighbor islands to discuss the RFP and answer questions from the community. If you would like to attend please call Ms. Christine Gamboa at (808) 586-5687 or email her at cgamboa@dhs.hawaii.gov **by 12:00 Noon on Tuesday, October 11, 2016** and provide your name, agency, phone number, email address, and location where you will be attending the meeting.

The RFP Video Conference meeting will be held as follows. All addresses are the offices of the DHS Benefit, Employment, and Support Services Division (BESSD):

Date:	**Thursday, October 13, 2016**
Time:	**1:30 p.m. to 4:00 p.m.**
Locations:	
Oahu (Honolulu):	Mililani Building (formerly Haseko Center) 820 Mililani Street Suite #606
East Hawaii (Hilo):	Kinoole Shopping Center, 1990 Kinoole Street
West Hawaii (Kailua-Kona):	Kona Center, 75-5722 Hanama Place Suite #1105
Maui (Wailuku):	Waiehu Beach Center, 270 Waiehu Beach Road Suite #107
Kauai (Lihue):	Dynasty Court, 4473 Pahee Street Suite G

If you would like to participate in the meeting but cannot be present at one of the locations listed above, please contact Ms. Christine Gamboa and provide your name, agency, and phone number so that you may participate via phone.

Preliminary written questions will be accepted until 4:30 p.m. on Monday, October 17, 2016. Please direct written submissions to Ms. Christine Gamboa by email to cgamboa@dhs.hawaii.gov. It is strongly recommended that for a formal Departmental response, all comments, suggestions, and questions be submitted in writing even if they are discussed with the Department prior to or during the RFP Video Conference meeting.

PLEASE NOTE: The RFP Video Conference meeting is for informational purposes. Participation in the meeting is optional and not required in order to respond to the RFP. Neither the Department nor any interested party responding to the RFP has any obligation under this process.