STATE OF HAWAII

RECEIVED
State Procurement Office
7/18/16

NOTICE OF AND REQUEST FOR RESTRICTIVE PURCHASE OF SERVICE PURSUANT TO §103F-403, HRS

To: Chief Procurement Officer

From: DHS/Division of Vocational Rehabilitation
Department/Division/Branch or Office

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1.	Title and description of health and human service(s):	The Assistive Technology (AT) Act of 1998, as amended provides support to State efforts to improve the provision of assistive technology to individuals with disabilities through comprehensive statewide programs of technology-related assistance. The AT Act also provides the State with financial assistance that supports programs designed to maximize the ability of individuals with disabilities and their family members, guardians, advocates, and authorized representatives to obtain assistive technology devices and assistive technology services. This State Grant for Assistive Technology (SGAT) is 100% federally funded.
2.	Provider Name and Address:	Assistive Technology Resource Centers of Hawaii (ATRC) 200 North Vineyard Blvd., Suite 430 Honolulu, Hawaii 96817
3.	Total Contract Funds: Contract Funds per Year (if applicable):	$439,882
4.	RH No. of Previous Request for this Service (if applicable)	RH No. 05-07, 06-05, 07-06, 07-12, 12-04, 12-07, 13-07, 15-03, and 15-10
5.	Term of Contract: Start: 10/01/16 End: 9/30/17 If the contract term is longer than 1 year, provide justification for the extended term:	
6.	Describe the circumstances justifying a restrictive purchase:	Under Chapter 29 USC, Section 3003, only the Governor of the State of Hawaii, upon approval of the Secretary of the US Department of Education, has the authority to redesignate the lead agency, or the implementing entity, if the Governor shows to the Secretary good cause why the entity designated as the lead agency, or the implementing entity, respectively, should not serve as that agency or entity, respectively. Currently there are no concerns or issues raised that could demonstrate that ATRC of Hawaii is not able to fulfill their obligation towards the SGAT grant.

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7. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:

ATRC of Hawaii is a non-profit, tax-exempt (501c3) oganizaiton with statewide access. Their board is comprised of a majority of individuals with disabilities, including its Executive Director, as stipulated in the AT Act, requiring the inclusion of individuals with disabilities in substansive roles in the development and implementation of the statewide service delivery system. The organization has been the implementing entity of the federal grant for more than 15 years. In 2006, the SGAT became a formula grant awarded to states annualy that have an approved AT State Plan. ATRC's organization was created and is designed to meet the intent of this AT grant and State Plan.

8. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Lorene Gokan - Program Specialist

9. Direct questions to (name & position): Lorene Gokan, Program Specialist

Phone number: 808-586-9746

e-mail address: lgokan@dhs.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.

Department Head Signature 7/18/16 *Date*

Rachael Wong, DrPH
Typed Name

SPO-H 500 (Rev. 9/06)

RH 17-01

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NOTICE

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at www.spo,hawaii.gov, click *Statutes and Rules* and *Procurement of Health and Human Services.* Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

Procurement Officer for this Procurement
Lorene Gokan, Program Specialist
DHS/DVR
600 Kapiolani Blvd., #304
Honolulu, Hawaii 96813

Head of Purchasing Agency
Rachael Wong, DrPH, Director
Department of Human Services
1390 Miller Street
Honolulu, Hawaii 96813

Protest forms and instructions are on the web at: www.spo.hawaii.gov, click *Health and Human Services, Chapter 103F…* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

Published: 7/18/16

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

☐ **APPROVED** ☐ **DISAPPROVED** ☐ **NO ACTION**

Chief Procurement Officer Signature ***Date***

Please ensure adherence to applicable administrative requirements.