

STATE OF HAWAII
**NOTICE OF AND REQUEST FOR
 RESTRICTIVE PURCHASE OF SERVICE**
 PURSUANT TO §103F-403, HRS

Received
 State Procurement Office
 6/8/16

To: Chief Procurement Officer

From: Department of the Attorney General / CPJAD / Grants and Planning Branch
Department/Division/Branch or Office

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1. o	Title and description of health and human service(s):	Provision of an accessible and comprehensive continuum of care services for sexual assault victims, family members (non-perpetrators), and community members that will include the following essential services: A) 24/7 On Call Crisis Intervention: Immediate Attention, Information, and Referral Services; B) Medical-Legal Examinations with Crisis Counseling, Legal Systems Advocacy and Case Management; C) Therapy, Case Management, and Legal Systems Advocacy; D) Prevention and Education, and E) Administrative (including quality assurance and oversight) and Capacity Building Services.
2. o	Provider Name and Address:	Kapiolani Medical Center for Women and Children Sex Abuse Treatment Center (SATC) 55 Merchant Street, 22 nd Floor Honolulu, HI 96813
3. o	Total Contract Funds:	\$380,000
	Contract Funds per Year (if applicable):	\$380,000
4. o	RH No. of Previous Request for this Service (if applicable) o	15-11 o
5. o	Term of Contract:	Start: 7/1/16 End: 6/30/17
	If the contract term is longer than 1 year, provide justification for the extended term:	

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6. Describe the circumstances justifying a restrictive purchase:

The Legislature has appropriated an additional \$380,000 to the Department of the Attorney General for statewide sexual assault services for fiscal year 2017. The Department of the Attorney General is requesting an amendment to the existing Restrictive Purchase of Service RH No.15-11 which would allow for an additional \$380,000 to be awarded to the Sex Abuse Treatment Center (SATC) at the Kapiolani Medical Center for Women and Children.

SATC has been the Master Contractor for sexual assault services in Hawaii since 1998 and has been the Master Contractor under the auspices of the Department of the Attorney General since June 2006. Statewide administration of quality, comprehensive and victim-centered sexual assault services must be carried out by a comprehensive sexual assault agency which provides high quality direct services and has developed, implemented, provided oversight, and evaluated statewide protocols for all areas of service. Kapiolani Medical Center's SATC is the only statewide provider of services fulfilling this requirement and is the only provider with the expertise to provide these services. SATC has developed statewide protocols for crisis intervention, assessment, and treatment of victims and family members of all ages. As the Master Contractor, SATC has the overall responsibility for statewide sexual assault services, including development and maintenance of uniform subcontracts with each agency to assure services are delivered in a consistent, coordinated, and effective manner. As the Master Contractor, SATC subcontracts only with providers of comprehensive sexual assault services in each county - YWCA of Kauai Sexual Assault Treatment Program, Child and Family Services Maui Sexual Assault Center, and the YWCA of Hawaii Island Sexual Assault Victim Empowerment program. SATC itself will provide direct services to the City and County of Honolulu. SATC is the only provider of comprehensive sexual assault services in Hawaii with the necessary expertise to fulfill the Master Contractor responsibilities including quality assurance and oversight, and that can provide a continuum of services for sexual assault victims. In 2005, the Sexual Violence Strategic Planning Group's strategic plan, "Shaping Tomorrow: The Future of Sexual Violence Program in Hawaii" documents SATC's unique role as the Master Contractor. All sexual assault service provider agencies statewide were part of this strategic planning group.

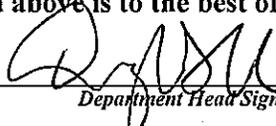
7. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:

SATC is the only entity that manages the statewide medical-legal standards ensuring that responsive, effective and forensically sound service provisions are available to all sexual assault victims across the State of Hawaii. SATC is the only agency in Hawaii with expertise necessary to provide comprehensive sexual assault services with oversight responsibilities. SATC was approved by the State Procurement Office as Master Contractor for comprehensive statewide sexual assault services from 6/1/2006 to 6/30/2017. Prior to this, the State Procurement Office has approved the Department of Health requests for restrictive purchase of services naming SATC as the Master Contractor for sexual assault services statewide from 5/29/2003 to 8/5/2005.

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8. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Jocelyn de Guia, Criminal Justice Planning Specialist, Grants and Planning Branch
9. Direct questions to (name & position): Jocelyn de Guia Phone number: 586-1054 e-mail address: jocelyn.a.deguia@hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.



Department Head Signature

6-6-16

Date

Douglas S. Chin

Typed Name

NOTICE

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at www.spo.hawaii.gov, click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

Procurement Officer for this Procurement
Shaleigh Tice
235 S. Beretania Street, Ste. 401
Honolulu, HI 96813

Head of Purchasing Agency
Douglas S. Chin
Attorney General
425 Queen Street
Honolulu, HI 96813

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Protest forms and instructions are on the web at: www.spo.hawaii.gov, click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

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FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

APPROVED DISAPPROVED NO ACTION

Chief Procurement Officer Signature

Date

Please ensure adherence to applicable administrative requirements.