

UNIVERSITY OF HAWAI‘I

ADDENDUM NO. 3
TO THE
REQUEST FOR QUALIFICATIONS
NO. RFQ-OCI-17001
FOR
ON-CALL ARCHITECTURAL AND ENGINEERING
SUPPORT SERVICES

INDEFINITE QUANTITY
PROFESSIONAL SERVICES CONTRACT
OAHU ONLY

ISSUED: September 16, 2016

NOTICE TO ALL OFFERORS:

This Addendum is hereby made a part of the Request for Qualifications (“RFQ”) for the On-Call Architectural and Engineering Support Services Indefinite Quantity Professional Services Contract and amends said RFQ in the following respects:

QUESTIONS AND RESPONSES

The following questions were received. The responses from the University of Hawai‘i are as follows and are herein incorporated as a part of the Request for Qualifications

Question #1

Please confirm in the case we are submitting the letter of interest based on prime-major sub-consultant approach, shall each firm within the team, including all major sub-consultants, to provide information as outlined under para. 2, “Statement of Qualifications?”

Response #1

Please see Addendum No. 2 that revised page 4, footnote 1 of the RFQ. Offeror shall include the items required in A-H for any major subconsultant. A major subconsultant is one that is proposed, and utilized, in order to meet the full qualification requirements to perform tasks set forth in Appendix A.

Question #2

When it asks for the “Project owner and owner’s project number,” what is meant by the “owner’s project number?”

Response #2

Some owner’s may have discreet project numbers that they assign to specific projects. As such, for project references you are submitting as part of your Qualifications Proposal that do have

project numbers that the owner has assigned, please provide that number with the reference. If the owner has not assigned a discreet project number then you do not have to provide one.

Question #3

Organizational Conflict of Interest. Item A.2 implies this contract may include RFP preparation, which then excludes Consultants (prime and major subconsultants) to pursue the next phase, for example Design-Build projects. Can you provide other examples of other circumstances when Consultants (prime and major subconsultants) would be precluded?

Response #3

In accordance with the Hawai'i Administrative Rules (HAR) §3-122-13(e):

“(e) A contractor paid for services to develop or prepare specifications or work statements shall be precluded from submitting an offer or receiving a contract for that particular solicitation.”

Any other conflict of interest considerations will be considered on a case-by-case basis.

Question #4

Review of the selection criteria reveals that the selection Criteria 3 and 4 are essentially one the same. Criterion 4 requires availability of lull personnel. In today's efficient work requirements, no firm would have lull personnel; thus, we wonder if the Criterion 4 is meant to skew the selection toward large corporations?

Response #4

This solicitation does not require that surge and lull capability be solely comprised of an Offeror's own, in house forces. The solicitation allows Offeror's to propose a team approach in order to demonstrate surge and lull capability.

Question #5

How this [*sic*] opportunity related or different from current annual qualification submittals and work order in the UH Database?

Response #5

This opportunity is not related to the annual professional services notice and qualified list. To be considered for this professional services contract, interested persons must respond by submitting a Qualifications Proposal in accordance with the requirements of this solicitation.

Question #6

Is this opportunity only for design services? For example, does this opportunity call for specific discipline such as mechanical engineering or construction management submittal, or are you looking for Architectural firms only? If specific disciplines are needed by this notice, do we need to submit our qualifications for each discipline?

Response #6

This opportunity is not only for design services nor does it seek only proposals from Architectural firms. As set forth in the RFQ, the University may order any of the tasks, or any combination of

tasks, as described in Appendix A. As such, firms may demonstrate their ability to meet these requirements via their own forces or through a team approach. If a major subconsultant is proposed, please see the response to Question #1 above.

All other requirements of the Request for Qualifications remain unchanged and in full force and effect.

APPROVED:

David Lassner
President, University of Hawai'i