

Department of Land and Natural Resources
Division of Forestry and Wildlife

**ADDENDUM A
TO
REQUEST FOR SEALED PROPOSALS
RFP WP17**

October 4, 2016

IMPLEMENTATION OF WATERSHED PARTNERSHIP MANAGEMENT PLANS

This Addendum is to provide instructions and a due date for the submittal of Best and Final Offers (BAFO) to Priority Listed Offerors that have been contacted.

Best and Final Offers for RFP WP17 are due by **4:00 p.m. Hawai'i Standard Time (HST) on October 28, 2016 via the Web Portal Application**. If BAFOs are not submitted, the original proposal submitted will be taken as the Offeror's BAFO. The proposal must be submitted in its entirety as a whole offer/proposal.

BAFOs must be submitted in the following manner:

- Go to the Web Portal Application
<https://webportalapp.com/appform/login/hawaiidlnwatershed>
- Login using your email and password
- Proposal format and content remain the same as the original RFP.
- Email a pdf copy of the BAFO transmittal letter (see attachment) signed by an authorized agent of the offeror to Katie.C.Ersbak@hawaii.gov. An original must be supplied within 5 days of the Notice of Award.
- The Notice of Award will be mailed to each offeror after the BAFO is received.



Suzanne D. Case
Chairperson and Procurement Officer
Department of Land and Natural Resources

Attachment: BAFO Transmittal Letter

TRANSMITTAL and OFFER LETTER RFP WP17 Best and Final Offer

Name of Organization:

Point of Contact:

Phone:

Email:

Watershed Partnerships Program
Department of Land and Natural Resources, Division of Forestry and Wildlife
1151 Punchbowl St., Rm. 325
Honolulu, Hawaii 96813

The undersigned has carefully read and understands the terms and conditions specified in RFP WP17, the Special Provisions attached hereto, and in the current Hawaii Attorney General's General Conditions, by reference made a part hereof and available at <http://spo.hawaii.gov/wp-content/uploads/2014/02/103D-General-Conditions.pdf>; and hereby submits the following offer to perform the work specified herein, all in accordance with the true intent and meaning thereof. The undersigned further understands and agrees that by submitting this offer, 1) he/she is declaring his/her offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) he/she is certifying that the price submitted was independently arrived at without collusion.

Proposal Title: WP17

Total Amount of Proposal: \$

If awarded a grant, the contract or purchase order with the State would be made with the following entity (please use the **exact legal name** as registered with the Dept. of Commerce and Consumer Affairs):

Legal name

Address (Contract and Billing Address must be the same)

State Tax ID No.(GE)

Federal Tax ID No.

Offeror Signature

Date

Print Name

Title