



STATE OF HAWAII
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND

P.O. BOX 2121
HONOLULU, HAWAII 96805-2121
Oahu (808) 586-7390
Toll Free 1(800) 295-0089
www.eutf.hawaii.gov

BOARD OF TRUSTEES
CELESTE Y.K. NIP, *CHAIRPERSON*
JULIA SANCHEZ, *VICE-CHAIRPERSON*
AUDREY HIDANO, *SECRETARY-TREASURER*
RODERICK BECKER
LINDA CURRIVAN MUSTO
WESLEY MACHIDA
GORDON MURAKAMI
JAMES NISHIMOTO
VIRGINIA PRESSLER
CLIFFORD UWAINÉ

ADMINISTRATOR
DEREK M. MIZUNO

ASSISTANT ADMINISTRATOR
DONNA A. TONAKI

PRE-PROPOSAL CONFERENCE
FOR
REQUEST FOR PROPOSALS
NO. 16-001
BENEFIT PLAN AUDIT SERVICES

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND

THURSDAY, JUNE 9, 2016
10:00 AM (HST)

CITY FINANCIAL TOWER
201 MERCHANT STREET, SUITE 1700

- I. Introduction and Welcome
- II. Overview of RFP Process
 - a. Contract period
 - b. Schedule of significant dates
 - c. Communications with the EUTF
 - d. Submission of proposals
- III. Review of Scope of Work
- IV. Review of Evaluation Process and Criteria and Points
 - a. Evaluation process
 - b. Mandatory requirements
 - c. Criteria points
- V. Review of Attachments and Exhibits
 - a. Attachment 3, Exceptions
 - b. Attachment 4, Confidential Information
 - c. Exhibit D, Business Associate Agreement
- VI. Questions and Answers

EUTF's Mission: We care for the health and well being of our beneficiaries by striving to provide quality benefit plans that are affordable, reliable, and meet their changing needs. We provide service that is excellent, courteous, compassionate, and informative.