

## NOTICE TO OFFERORS

PROPOSAL FORMS for Request for Proposals (RFP) No. 17-0109, Provide A Document Imaging and Management System for the University of Hawai`i System, Honolulu, Hawai`i, will be available from and received in the OFFICE OF PROCUREMENT AND REAL PROPERTY MANAGEMENT, UNIVERSITY OF HAWAI`I, 1400 LOWER CAMPUS ROAD, ROOM 15, HONOLULU, HAWAI`I 96822, no later than **2:30 p.m., HST, October 20, 2016**. Proposals received after the time and date fixed for submission will not be considered.

Vendors located outside the Island of Oahu, Hawai`i, USA, may request an official copy of the RFP to be sent via U.S. Postal Service by providing the vendor's name, address, contact person and telephone number. If express shipment is desired, requests must be submitted in writing with an account number, BILLABLE TO THE RECEIVER, and an authorized signature. Requests may be transmitted via facsimile, (808) 956-2093. Direct all questions to Karlee Hisashima, (808) 956-8687.

David Lassner  
President, University of Hawai`i

Posting Date: September 19, 2016

***\*Vendors downloading the RFP shall be responsible for notifying Karlee Hisashima, (e-mail: [karlee@hawaii.edu](mailto:karlee@hawaii.edu); fax: [808] 956-2093), so that the name, address, phone number, fax number, and e-mail address of the vendor can be listed on the University's register for the purpose of notification of any amendments to the RFP which are issued.***

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