

**DEPARTMENT OF EDUCATION - OFFICE OF FISCAL SERVICES
REQUEST and NOTICE OF EXEMPTION FROM PROCUREMENT**

PART I - REQUEST FOR EXEMPTION FROM PROCUREMENT

1. TO: DOE Chief Procurement Officer (send completed original form to OFS Procurement and Contracts Branch)

FROM: Executive Office on Early Learning
(Name of School or Program)

The school/program named above requests a procurement exemption as follows below.

2. This exemption is requested pursuant to:
 §103D-102(b)(4), HRS and Chapter 3-120, HAR or
 §103F-101(a)(4), HRS and Chapter 3-141, HAR

3. Island/District: Statewide or
 Oahu Hawaii Kauai Maui

4. Description of the proposed purchase (attach additional sheets if necessary):
Indicate one category: good service construction Health/Human service professional service
Brief description: Speaker for Governor's Early Learning Summit

5. Vendor Information
Name: Patricia K. Kuhl
Address: Mailstop 357920, University of Washington
Seattle, WA 98195

6. Term of Contract
From: Upon execution
To: December 5, 2016

7. Total Cost:
Not to exceed:
\$18,000.00

8. Explanation describing how procurement by competitive means is either **not practicable** or **not advantageous** to the State (attach additional sheets if necessary):

See attachment

9. Details of the process or procedure to be followed in selecting the vendor to ensure **maximum fair and open competition** as practicable (attach additional sheets if necessary): The Samuel N. & Mary Castle Foundation has provided EOEL with funding in the form of a grant, to fund a speaker for the Governor's Early Learning Summit. The grant identifies Dr. Patricia Kuhl as the speaker for the event.

<p>10. A description of the school/program internal controls and approval requirements for the exempted procurement (attach additional sheets if necessary): EOEL requests exemption from the competitive process only. All other aspects of the procurement code shall be complied with. The normal internal process for payments using the DOE's financial management system shall apply. EOEL will monitor and administer the contract and will contact the PFS PCB only upon exceeding the request for exemption limit stated.</p>							
<p>11. List of school/program personnel who will be involved in the approval process and administration of the contract (attach additional sheets if necessary):</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Name</th> <th style="text-align: left; border-bottom: 1px solid black;">Title</th> <th style="text-align: left; border-bottom: 1px solid black;">Involvement in process</th> </tr> </thead> <tbody> <tr> <td style="border-bottom: 1px solid black;">Lauren Moriguchi</td> <td style="border-bottom: 1px solid black;">Executive Director</td> <td style="border-bottom: 1px solid black;"> <input checked="" type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration <input type="checkbox"/> Approval <input type="checkbox"/> Administration </td> </tr> </tbody> </table>		Name	Title	Involvement in process	Lauren Moriguchi	Executive Director	<input checked="" type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration <input type="checkbox"/> Approval <input type="checkbox"/> Administration
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Lauren Moriguchi	Executive Director	<input checked="" type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration <input type="checkbox"/> Approval <input type="checkbox"/> Administration					
<p>12. This exemption should be recommended to the Procurement Policy Board to be considered for the list of exemptions attached to Chapter 3-120 or 3-141, HAR: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>							
<p>13. I hereby certify that the information provided above is, to the best of my knowledge, true and correct; and that all applicable statutory, administrative, policy and procedures have or shall be complied with.</p> <p style="margin-left: 20px;"> _____ 10-21-16 Administrator's Signature & Title Date </p>							
<p>PART II - NOTICE OF EXEMPTION FROM PROCUREMENT</p>							
<p>The school/program named below intends to exempt the goods, services, or construction (as described in the request above) from procurement for good cause. The Chief Procurement Officer is in the process of reviewing this request.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%; padding: 5px; vertical-align: top;"> <p>Inquiries and questions about this request may be directed to:</p> <p>Name/Title: Lauren Moriguchi, Executive Director School/Program: Executive Office on Early Learning Address: 1390 Miller ST, #303 Telephone No.: (808) 586-3811 email address: lauren.k.moriguchi@hawaii.gov</p> </td> <td style="width: 60%; padding: 5px; vertical-align: top;"> <p>Written objections to this Notice of Exemption must be received within seven (7) calendar days from the date this notice was posted, and shall be directed to:</p> <p>Chief Procurement Officer, Department of Education Procurement & Contracts Branch, OFS 94-275 Mokuola Street Room 200 Waipahu, Hawaii 96797 Telephone Number: 808-675-0130 email address: DOEprocure@notes.k12.hi.us</p> </td> </tr> </table>		<p>Inquiries and questions about this request may be directed to:</p> <p>Name/Title: Lauren Moriguchi, Executive Director School/Program: Executive Office on Early Learning Address: 1390 Miller ST, #303 Telephone No.: (808) 586-3811 email address: lauren.k.moriguchi@hawaii.gov</p>	<p>Written objections to this Notice of Exemption must be received within seven (7) calendar days from the date this notice was posted, and shall be directed to:</p> <p>Chief Procurement Officer, Department of Education Procurement & Contracts Branch, OFS 94-275 Mokuola Street Room 200 Waipahu, Hawaii 96797 Telephone Number: 808-675-0130 email address: DOEprocure@notes.k12.hi.us</p>				
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<p>Reserved for Procurement Office Use</p>							
<p>14. Chief Procurement Officer's Comments:</p> 							
<p>15. <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> No Action</p> <p style="margin-left: 100px;"> _____ _____ Kathryn S. Matayoshi, Superintendent & CPO Date </p> <p>c: Administrator, State Procurement Office</p>							

8. Explanation describing how procurement by competitive means is either **not practicable or not advantageous** to the State (attach additional sheets if necessary):

The purpose of the Governor's Early Learning Summit is to increase awareness of the importance of early learning, while grooming new champions and implementing a call to action. In order to educate participants (policy makers, business and educational leaders) on the way in which early learning sets the foundation for the future outcomes of children, it is crucial for EOEL to secure an engaging and credible speaker who will be able to reach this target audience.

Patricia Kuhl, Co-Director of the University of Washington's Institute for Learning and Brain Sciences (I-LABS), has presented her work at two White House conferences and is internationally recognized for her research on early brain development, for pioneering brain measures on young children, and studies that show how young children learn. The I-LABS Magnetoencephalography (MEG) Brain Imaging Center is the first brain-imaging center in the world focusing on children. Traditional human neuroscience has focused on adult brain measurement, and until recently, technologies such as MEG couldn't be applied to infants and young children. I-LABS opened a new pathway to infant neuroscience by adapting the MEG brain-imaging machine for babies. There are very few MEG machines in the United States and no other laboratory has developed MEG measures for infants.

Dr. Kuhl's current research findings will show participants that the crucial period for learning is before the age of 8, where the brain develops at a rapid pace. Dr. Kuhl's research will confirm that this period of time is where adults and environmental factors have the greatest impact on shaping the architecture of the brain and is a key determinant in the future outcomes of children. She will paint a clear picture as to why it is so crucial to invest in our youngest of learners and the importance of investing early. Dr. Kuhl and I-LABS Co-Director Andrew Meltzoff, are the only specialists in the area of neuroscience who are presently able to present such findings on the brain development of infants and very young children.

The Samuel N. & Mary Castle Foundation has provided EOEL with funding in the form of a grant, to fund a speaker for the Governor's Early Learning Summit. The grant identifies Dr. Patricia Kuhl as the speaker for the event.

It is for these reasons that it is not practicable nor advantageous to procure these services by competitive means.