

NOTICE TO PROVIDERS OF PROFESSIONAL SERVICES

In accordance with Section 103D-304, HRS, the Department of Transportation (DOT), Harbors Division, seeks qualified engineering/architectural firms to provide environmental engineering services for the undertaking of Commercial Harbors Environmental Engineering Support Services, Statewide, Job H.C. 90095.

The scope of work will include environmental engineering services in support of compliance actions required by the 2014 Consent Decree with the U.S. Environmental Protection Agency (EPA), municipal separate storm sewer system (MS4) permit requirements per Appendix K of Hawaii Administrative Rules (HAR) Title 11 Chapter 55, and related storm water management programs and projects; preparation and coordination of U.S. Army Corps of Engineers permits for maintenance dredging including conducting hydrographic surveys; compliance with Department of Health (DOH) water quality standards requirements in support of commercial harbor projects; petroleum-contaminated site investigations and remediation project development; hazardous materials handling and disposal; potable water and wastewater systems investigations; and other related technical and regulatory support services as required.

Familiarity with and experience in supporting geographic information systems (GIS) and computerized asset management systems (AMS) are required. Work may require interisland travel to Neighbor Island commercial ports.

Certification in erosion and sediment control such as the Certified Professional in Erosion and Sediment Control (CPESC) by EnvironCert International, Inc. or equivalent is desired.

The estimated budget for this contract is \$500,000.00. These services are anticipated to have a contract term of two (2) calendar years from notice to proceed with an option for a one (1) year extension. Individuals or firms on the DOT's qualified list shall submit a maximum eight (8) single-sided page (this page limit does not include pages associated for the resumes) summary of their qualifications in response to the attached Questionnaire. The summary of qualifications will be evaluated by the following criteria:

1. Experience and professional qualifications relevant to the project → 35%
2. Past performance on projects of similar scope for public agencies or private industry, including corrective actions and other responses to notices of deficiencies → 33%
3. Capacity to accomplish the work in the required time → 32%

Include in your firm's summary, Proof of Insurance for:

- a. General liability insurance for limit of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate. The STATE shall be named as additional insured.
- b. Automobile liability insurance for limit of not less than \$1,000,000 per accident. The STATE shall be named as additional insured.
- c. Professional liability insurance for limit of not less than \$1,000,000 per claim and \$2,000,000 annual aggregate.

If a firm is not able to provide the above insurance certificates at this time, a letter from an insurance company stating, if the firm is selected, they will insure the firm for the insurance policies and the amount of minimum coverage required above, will be accepted as proof of insurance.

Three (3) hard copies and one (1) PDF file copy on CD (Please provide company's name and project title) must be received and time stamped at the following address no later than **4:30 p.m., Hawaii Standard Time, on October 14, 2016:**

Mr. Carter Luke, P.E.
Engineering Program Manager
Department of Transportation, Harbors Division
79 S. Nimitz Highway
Honolulu, Hawaii 96813

Individuals or firms who **are not** on the DOT's qualified list, yet wish to be considered in the selection for this project must complete the following by the Deadline:

1. Mail the above mentioned Questionnaire responses as outlined above; and
2. Submit via email (email to: Spencer.K.Yim@hawaii.gov) a separate PDF file, named the "Company's Name", that incorporate the following information:
 - a. Letter of interest (including an email address(es) for notification of future notices);
 - b. Completed [DPW Form 120](#) or [Standard Federal Form 330](#), and
 - c. Include in your firm's submittal Proof of Insurance for:
 1. General liability insurance for limit of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate. The STATE shall be named as additional insured.
 2. Automobile liability insurance for limit of not less than \$1,000,000 per accident. The STATE shall be named as additional insured.
 3. Professional liability insurance for limit of not less than \$1,000,000 per claim and \$2,000,000 annual aggregate.If a firm is not able to provide the above insurance certificates at this time, a letter from an insurance company stating, if the firm is selected, they will insure the firm for the insurance policies and the amount of minimum coverage required above, will be accepted as proof of insurance.
- d. Any other related information.

The Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252) and the Regulations of the U.S. Department of Transportation (Title 49, Code of Federal Regulations Part 21) issued pursuant to such Act, hereby notifies all firms that it will affirmatively ensure that the contract entered into pursuant to this advertisement will be awarded without discrimination on the grounds of race, color, national origin, or sex.

Campaign contributions by State and County Contractors. Contractors are hereby notified of the applicability of Section 11-355, HRS, which states that campaign contributions are prohibited from specified State or county government contractors during the term of the contract if the contractors are paid with funds appropriated by a legislative body. For more information, contact the Campaign Spending Commission at (808) 586-0285.

For additional information, please call Mr. Spencer Yim, Harbors Engineering Branch, Environmental Section at (808) 587-1961.

FORD N. FUCHIGAMI
Director of Transportation

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