

DEPARTMENT OF LAND & NATURAL RESOURCES

Notice to Providers of Professional Services

In accordance with Section 103D-304, HRS, the State of Hawaii, Department of Land & Natural Resources (DLNR) seeks the services of a qualified consultant with dam safety analysis and design capabilities to assist with the technical review of the Ukumehame Reservoirs dam safety permit application.

The scope of work for this project includes review of the dam safety permit application for the Ukumehame Reservoirs dam removal project.

These services are anticipated to be immediately required, and will have a contract completion time of approximately 2 years. Funding of this project will be through special funds. Subsequent contract terms, as necessary, will be predicated on availability and appropriation of funds.

Professionals must have the necessary education, training and experience. Selection of professionals will be made in accordance with Section 103D-304, HRS and Section 3-122-Subchapter 7, HAR as amended. Individuals or firms who wish to be considered in the selection for the project must submit three (3) copies of the following:

- Letter of interest
- Completed DPW Form 120 (rev. 6/99) or Federal Standard Form 330
- Supporting information describing your complete project team (include any subconsultants), previous experience on projects similar in scope, and project references, to:

Engineering Division, Dam Unit
Department of Land and Natural Resources
1151 Punchbowl Street, Rm 221
Honolulu, HI 96813

A DPW Form 120 (rev. 6/99) form may be downloaded from <http://hawaii.gov/pwd/profsvcs/> or obtained by calling (808) 587-0246. Facsimile or electronic submittals will not be accepted. DLNR will not be responsible for lost or misdirected mail.

Completed submittals are due to the above address by 4:40 p.m., August 26, 2016. Incomplete or late submittals will not be considered.

General Information

- This notice is in addition to the annual departmental solicitation for professional services in FY 2017. If your firm previously responded to the departmental solicitation and you are interested in provided services for this solicitation, please submit a letter of interest and other supporting information, as appropriate.
- The selection of professionals will be made in accordance with Section 103D-304, Hawaii Revised Statutes (HRS) and Subchapter 7 of Chapter 3-122, Hawaii Administrative Rules

(HAR), as amended. The selection criteria employed in descending order of importance shall be:

1. Experience and professional qualifications relevant to the project type.
 2. Past performance on projects of similar scope for public agencies or private industry.
 3. Capacity to accomplish the work in the required time.
 4. Any other criteria as determined by the selection committee to be relevant or necessary.
- At the time of contract award, the selected professional service provider will be required to provide a tax clearance, labor certificate, and a Certificate of Good Standing as required in HRS §103D-310(c) and HAR §3-122-112. In lieu of these three certificates, the selected professional service provider may submit an original CERTIFICATE OF VENDOR COMPLIANCE issued via an online system known as “Hawaii Compliance Express” and operated by the State’s Portal Manager. For details and registration regarding this online application process, see: <http://vendors.ehawaii.gov/hce/>
 - Contributions by State and County Contractors Prohibited - If awarded a contract in response to this solicitation, the selected professional service provider agrees to comply with HRS §11-355, which states that campaign contributions are prohibited from a State and county government contractor during the term of the contract if the contractor is paid with funds appropriated by the legislative body between the execution of the contract through the completion of the contract. For more information, contact the Campaign Spending Commission at (808) 586-0285 or visit: <http://hawaii.gov/campaign/>

DLNR reserves the right to cancel this request for proposals, to reject any or all proposals in whole or part, and to waive any defects in said proposal in the best interest of the State.

/s/ Susanne D. Case

SUZANNE D. CASE, Chairperson
Department of Land and Natural Resources

PNS Date: August 4, 2016