

September 28, 2016

Hawaii Department of Health
Adult Mental Health Division

Request for Information (RFI)
RFI Number AMHD 420-2-17
LOCUM TENENS PSYCHIATRY SERVICES
Statewide

Before issuing a Request For Proposals for statewide locum tenens psychiatry services for persons with severe and persistent mental illness (SPMI), the Adult Mental Health Division (AMHD) is seeking comments from interested parties on the availability and interest of potential service providers, staffing capabilities for these services, and other information on local conditions and areas of concern.

DESCRIPTION OF THE SERVICE: The AMHD plans the procurement of locum tenens psychiatry services to be provided statewide. Locum tenens psychiatry services is a program that provides psychiatrists who are board eligible or board certified in psychiatry to provide inpatient, outpatient, on-call, call-back or any combination of inpatient and outpatient treatment to severely and persistently mentally ill adults that meet the AMHD's criteria.

WHERE ADDITIONAL INFORMATION IS AVAILABLE: To receive a copy of the RFI by mail or fax, please contact Ms. Sharon Sakamoto, AMHD Contracts Specialist.

SUBMITTAL DEADLINE FOR RESPONSE TO THE RFI: Responses to this RFI are requested by Tuesday, October 4, 2016.

FORM OF RESPONSE REQUESTED: Interested parties are requested to reply in writing to any or all of the questions stated in the RFI. Responses may be of any length and in any format elected by respondents. Responses may be sent by mail or fax.

DATE AND LOCATION OF ORIENTATION MEETING: AMHD does not intend to hold an orientation meeting as part of this RFI.

AMHD CONTACT PERSON: Responses to this RFI or questions concerning it should be addressed to:
Sharon Sakamoto, Contracts Specialist
1250 Punchbowl Street, Room 256
Honolulu, Hawaii 96813
Telephone: (808) 586-8282 Fax: (808) 586-4745

Interested parties should note the following:

1. Participation in the RFI process is optional, and is not required in order to respond to any subsequent procurement by the AMHD.

2. Neither the Department of Health, AMHD nor any interested party responding to the RFI has any obligation under this process.
3. The purchasing agency reserves the right to adopt any recommendations presented in the response to the RFI.
4. This RFI does not commit AMHD to solicit or award a contract or to pay any costs incurred in the preparation of information submitted. AMHD reserves the right to accept, reject, or utilize without obligation, any information submitted in response to this request.

Hawaii Department of Health
Adult Mental Health Division

Request For Information (RFI)
RFI Number AMHD 420-2-17
Locum Tenens Psychiatry Services - Statewide

As part of its planning process, the State of Hawaii, Department of Health, Adult Mental Health Division (AMHD) is seeking written comments about its planned purchase of Locum Tenens Psychiatry Services, statewide. Contracts are expected to begin in December 2016/January 2017.

The AMHD is soliciting information, ideas, questions, and feedback from the community including, but not limited to, people with psychiatric illnesses, state agencies and programs, and community rehabilitation providers, regarding Locum Tenens Psychiatry services for adults with severe and persistent mental illness (SPMI).

Interested parties should note the following:

- Participation in this RFI process is **optional**, and is not required in order to respond to any subsequent procurement by the AMHD.
- The Department of Health, AMHD nor any interested party responding to the RFI has any obligation under this process
- The purchasing agency reserves the right to adopt or not adopt any recommendations presented in the response to the RFI.
- This RFI does not commit AMHD to solicit or award a contract or to pay any costs incurred in the preparation of information submitted. AMHD reserves the right to accept, reject, or utilize without obligation, any information submitted in response to this request.

A. BACKGROUND INFORMATION

Please note the following information on the proposed service.

Locum Tenens Psychiatry is a service to meet the temporary urgent staffing requirements for temporary psychiatric services in the Hawaii State Hospital (“HOSPITAL”) or the Community Mental Health Centers (“CENTERS”) throughout the State of Hawaii. The applicant shall provide psychiatrists who are board eligible or board certified in psychiatry to provide inpatient, outpatient on-call, call-back, or any combination of inpatient and outpatient treatment services to persons who have severe and persistent mental illness.

1. Description of target population to be served:

Adults with severe and persistent mental illness

2. Geographic coverage of service:

Statewide

3. Service description:

The AMHD is deeply committed to building a system of care which is rooted and grounded in the recovery model. The cornerstone of the recovery process is the individual, their personal definition of meaning and purpose, and the belief that people continue to develop and lead fulfilling lives even in the presence of a serious and persistent mental illness. Services are focused on the needs of the individual, not only on symptom relief and stabilization, but on consumer empowerment and the skills needed to lead satisfying, hopeful and contributing lives.

Under this RFP, the AMHD, HOSPITAL, or any of the CENTERS will procure locum tenens psychiatry services to meet the temporary emergency psychiatric staffing requirements of the HOSPITAL, CENTERS, or at the community hospitals located throughout the State of Hawaii. Locum tenens is defined as a practitioner who temporarily takes the place of another psychiatrist.

B. INFORMATION REQUESTED

Interested parties are invited to respond to any or all of the following questions.

Question 1. Does your organization currently provide the types of services described above to adults in the State of Hawaii?

Yes _____ No _____

If yes, please identify the geographic area you currently provide services.

Question 2. If an RFP were issued for Locum Tenens Psychiatrist services in the State of Hawaii, would you be interested in submitting a proposal?

Yes _____ No _____

Question 3. On which islands would you be interested in providing services? Are there any specific geographic regions which you would prefer

to focus on any geographic exclusions on the island for which you would not provide services? If necessary, would you be able to provide Locum Tenens Psychiatrist services outside of your current covered geographic area?

- Question 4.** What would be the challenges in creating a Locum Tenens Psychiatrist Program as described above (i.e. staffing, funding, etc)? Please explain the challenges in the areas that you have identified.
- Question 5.** Are you aware of any local demographic concerns, resource issues, or other special conditions in your geographic or current service area that AMHD should take into consideration in developing an RFP for Locum Tenens Psychiatry services? If yes, please describe.