

NOTICE TO PROVIDERS OF PROFESSIONAL SERVICES

In accordance with Section 103D-304, HRS, the Department of Transportation (DOT), Airports Division seeks the services of qualified architectural and/or engineering firms to provide Design for Holdroom and Gate Improvements, Kahului Airports, State Project No. AM1042-42. These services are anticipated to be immediately required and will have a contract time of performance of approximately Seven Hundred Thirty (730) calendar days from the Notice to Proceed. In accordance with Section 3-122-136, HAR, this contract will be a Fixed-Price Lump Sum contract.

The project scope is to provide engineering and architectural services for joining Holdrooms A & B, to include enclosing the walkway to be part of the holdrooms. These spaces are to be air conditioned.

Individuals or firms shall submit two (2) hard copies via delivery and a PDF file via email of their response to the attached written questionnaire which can be viewed by clicking on "More Info" and then on "View Specifications Document." The PDF file should be named the "Company's Name and Project Title" and e-mailed to the State's Head Construction Engineer, Gene Matsushige, at gene.matsushige@hawaii.gov.

Include in your firm's submittal Proof of Insurance for:

- a. General liability insurance for limit of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate. The STATE shall be named as additional insured.
- b. Automobile liability insurance for limit of not less than \$1,000,000 per accident. The STATE shall be named as additional insured.
- c. Professional liability insurance for limit of not less than \$1,000,000 per claim and \$2,000,000 annual aggregate.

If a firm is not able to provide the above insurance certificates at this time, a letter from an insurance company stating, if the firm is selected, they will insure the firm for the insurance policies and the amount of minimum coverage required above, will be accepted as proof of insurance.

The response to the questionnaire will be evaluated by the following criteria:

1. Experience and professional qualifications relevant to the project - 35%
2. Past performance on projects of similar scope for public agencies or private industry, including corrective actions and other responses to notices of deficiencies - 33%
3. Capacity to accomplish the work in the required time - 32%

Individuals or firms who **are not** on the DOT's qualified list, and wish to be considered in the selection for this project **must also submit a separate PDF file**, named the "Company's Name", which shall include the following:

- 1) letter of interest (including an email address(es) for notification of future notices),
- 2) completed [DPW Form 120](#) or [Standard Federal Form 330](#), and
- 3) any other related information.

Individuals or firms shall submit Proof of Insurance for:

- a. General liability insurance for limit of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate. The STATE shall be named as additional insured.
- b. Automobile liability insurance for limit of not less than \$1,000,000 per accident. The STATE shall be named as additional insured.
- c. Professional liability insurance for limit of not less than \$1,000,000 per claim and \$2,000,000 annual aggregate.

If a firm is not able to provide the above insurance certificates at this time, a letter from an insurance company stating, if the firm is selected, they will insure the firm for the insurance policies and the amount of minimum coverage required above, will be accepted as proof of insurance.

All responses, hard copy and PDF files, must be received by 4:30 p.m., Hawaii Standard Time, on

November 29, 2016 . Hard copies shall be sent to the following address:

Jeff Chang
Engineering Program Manager
Department of Transportation, Airports Division
400 Rodgers Boulevard, Suite 700
Honolulu, Hawaii 96819

The Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252) and the Regulations of the U.S. Department of Transportation (Title 49, Code of Federal Regulations Part 21) issued pursuant to such Act, hereby notifies all firms that it will affirmatively ensure that the contract entered into pursuant to this advertisement will be awarded without

discrimination on the grounds of race, color, national origin, or sex.

Campaign contributions by State and County Contractors. Contractors are hereby notified of the applicability of Section 11-355, HRS, which states that campaign contributions are prohibited from specified State or county government contractors during the term of the contract if the contractors are paid with funds appropriated by a legislative body. For more information, contact the Campaign Spending Commission at (808) 586-0285.

If there are any questions, please call Mr. Gene Matsushige, Head Construction Engineer, at (808) 838-8826.

FORD N. FUCHIGAMI
Director of Transportation

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