

REQUEST FOR PROPOSALS  
TO PROVIDE AUTOMATED PASSPORT CONTROL KIOSKS  
KONA INTERNATIONAL AIRPORT AT KEAHOLE  
DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION  
PROJECT NO. AH2062-16  
(Chapter 103D, HRS)

The State of Hawaii, Department of Transportation (DOT) is soliciting proposals to provide all labor, materials, equipment and supervision for a vendor hosted optimized Automated Passport Control Kiosk Solution at Kona International Airport at Keahole (KOA) in accordance with the Hawaii Public Procurement Code, Section 103D-303, Hawaii Revised Statutes (HRS) and in accordance with the Scope of Work.

Qualified persons, firms or entities interested in being considered for providing the services described in this notice may download specifications and drawings from <https://ftp2.dot.hawaii.gov>, the username is: ah2062-16 and password is: apckiosk2. The login characters are case sensitive. The ftp site is for download only, and any modification to files will be grounds for disqualification. Notwithstanding the foregoing, the DOT may update the ftp site from time to time. Project specific questions will only be accepted in writing and answered by addendum.

A pre-proposal conference and site visit will be held at the KOA, Airport District Manager's Conference Room, at 10:00 am (Hawaii Standard Time), June 28, 2016.

Any person, firm, or entity (Proposer) that submits a proposal must, at the time of contract award, provide the State of Hawaii (State) with the following:

1. A tax clearance certificate from the State Director of Taxation and the Internal Revenue Service to the effect that all delinquent taxes, interest, and penalties levied or accrued against said person, firm, or entity have been paid, and/or any other evidence acceptable to the contracting officer to demonstrate that the proposer is not in default on any obligations due to the State, any of its political subdivisions, and the Internal Revenue Service.
2. A compliance certificate from the State Department of Labor and Industrial Relations.

3. A copy of its certificate of good standing from the State Department of Commerce and Consumer Affairs. Alternately, Proposer may collectively apply for the certificates described as Items 1, 2, and 3 above through the Hawaii Compliance Express (HCE). The HCE allows businesses to register online through a simple wizard interface at <http://vendors.ehawaii.gov> to acquire a "Certificate of Vendor Compliance." The HCE provides current compliance status as of the issuance date. The "Certificate of Vendor Compliance" indicating that vendor's status is compliant with the requirements of HRS §103D-310(c), shall be accepted for both contracting purposes and final payment. Vendors that elect to use the HCE services will be required to pay an annual fee of \$12.00 to the Hawaii Information Consortium, LLC.

Each proposal shall be in the format established in these specifications.

The Director of the DOT reserves the right to cancel this request for proposals, to reject any or all proposals in whole or in part, or to waive any defects in any proposal in the best interest of the public.

Proposers are hereby notified of the applicability of Section 11-355, HRS, which states that campaign contributions are prohibited from specified State or county government contractors during the term of the contract if the contractors are paid with funds appropriated by a legislative body. For more information, contact the Campaign Spending Commission at (808) 586-0285.

The U.S. Department of Transportation regulation entitled "Nondiscrimination in Federally-Assisted Programs," Title 49, Code of Federal Regulations (CFR), Part 21, is applicable to this project. Proposers are hereby notified that the DOT will affirmatively ensure that the contract entered into pursuant to this advertisement will be awarded to the lowest responsible proposer without discrimination on the grounds of race, color, national origin or sex (as directed by 23 CFR Part 200).

A letter of intent to submit a proposal must be sent to [jeff.chang@hawaii.gov](mailto:jeff.chang@hawaii.gov) and received no later than no later than 4:00 P.M. (Hawaii Standard Time), July 1, 2016 to qualify to submit a proposal.

One (1) original, six (6) copies, and one (1) electronic copy of the proposal as specified are to be submitted to the DOT Contracts Office, 869 Punchbowl Street, Room 105, Honolulu, Hawaii 96813, and received no later than 4:00 P.M. (Hawaii Standard Time), July 15, 2016.

Questions regarding this solicitation should be directed to [jeff.chang@hawaii.gov](mailto:jeff.chang@hawaii.gov)



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Ford N. Fuchigami  
Director of Transportation  
State of Hawaii

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